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## Mission

RFK Charter School prepares, motivates, and supports students to achieve their college and career goals.

in partnership with their families and the community.

**Governance Council Meeting Minutes**

**Thursday, May 29, 2025**

**4:30 p.m.**

RFK Governance Council President Mark Walch called a Regular Meeting on May 29, 2025. The time was 4:33 p.m.

**ALL BOARD MEMBERS:**

Mark Walch, President

Lawrence Barela, Treasurer

Bob Edgar, Member

**ZOOM:**

April Gallegos, Secretary

LaNika Bullington, Member

**ABSENT:**

Carlos Cabarellos

**QUORUM:**

Yes

**STAFF:**

Robert Baade,

Irene Sanchez

Aaron Arellano

Linda Sanchez

**GUESTS:**

Charlotte Ortega, SWEPT

Michelle Starns, Johns Hopkins

Kristy Bechdol

RFK Students

RFK Parents

**APPROVAL OF AGENDA:**

RFK GC Treasurer Lawrence Barela makes a motion to accept May 29, 2025, Meeting Agenda with the addition to Housekeeping. Adding Board Membership Process. RFK GC Secretary April Gallegos seconded the motion. With a unanimous vote. “Yes” and no one opposing. The Agenda for May 29, 2025, is approved.

**APPROVAL OF REGULAR MEETING MINUTES FOR MARCH 27, 2025, APRIL 24, 2025, MEETING MINUTES AND THE SPECIAL MEETING MINUTES FROM MAY 19, 2025**

RFK GC President Mark Walch made a motion to approve the Regular Meeting Minutes from April 24, 2025, with the grammar corrections. RFK GC Treasurer, Lawrence Barela seconded the motion. With a unanimous vote, “Yes” and no one opposing. The Regular Meeting Minutes for April 2025 are approved.

RFK GC President Mark Walch made a motion to approve the Regular Meeting Minutes from March 27, 2025. RFK Treasurer Lawrence Barela seconded the motion. With a,” Yes” vote and no one opposing. Meeting Minutes for March 27, 2025, are approved.

RFK GC President Mark Walch made a motion to approve the Special Meeting Minutes from May 19, 2025.

RFK GC Treasurer, Lawrence Barela seconded the motion. With a unanimous vote, “Yes” and no one opposing. The Special Meeting Minutes from May 19, 2025, are approved.

**PUBLIC COMMENT**:

RFK GC President Mark Walch did not have anyone for “Public Comment.”

**RFK MIDDLE SCHOOL / HIGH SCHOOL UPDATE**:

RFK MS Principal, Aaron Arellano submitted his written report. It is attached to these Minutes.

**YEAR END DATA:**

RFK Instructional Coach, Linda Sanchez along with Charlotte Ortega (SWEPT) presented the Top Academic Learners with stipends for improving beyond expectation in Math and English. Linda also shared impressive End of Year Data with RFK GC.

**EXECUTIVE SESSION:**

RFK GC President, Mark Walch made a motion to go into an Executive Session. RFK GC Treasurer Lawrence Barela seconded the motion. With a unanimous vote, “Yes” and no one opposing. RFK GC closed for Executive Session at 5:30 p.m.

RFK GC President Mark Walch re-opens the Regular RFK GC Meeting at 6:05 P.M.

RFK GC President Mark Walch made Roll Call.

Nothing but Personnel Matters were discussed.

**PERSONNEL DECISION:**

RFK GC President Mark Walch made a motion to act on a Personnel matter that was discussed in Executive Session with a Vote on hiring a new Executive Director for RFK.

RFK GC President, Mark Walch votes,

RFK GC Vice President, Carlos Caballero, absent.

RFK GC Secretary, April Gallegos votes,

RFK GC Treasurer, Lawrence Barela votes

RFK GC Member Bob Edgar votes

RFK GC Member, LaNika Bullington votes

With a concluded five to one in favor of Mrs. Holly Gurule.

RFK GC Secretary April Gallegos seconded the motion to act on a Personnel matter that was discussed in the Executive Session with a Vote on hiring a new Executive Director for RFK.

WELCOME TO RFK!

**FINANCE COMMITTEE REPORT FOR APRIL 2025:**

RFK GC Treasurer, Lawrence Barela reports on the Finance Committee Report for April 2025.

RFK GC Treasurer Lawrence Barela made a motion to approve the Finance Committee Report for April 2025.

RFK GC Member Bob Edgar seconded the motion. With a unanimous vote, “Yes,” and no one opposing. The Finance Committee Report for April 2025 was approved.

**CASH DISBURSEMENTS FOR APRIL 2025:**

RFK GC Treasurer, Lawrence Barela makes a motion to approve Cash Disbursements for April 2025 for $406,240.46. RFK GC Member LaNika Bullington seconded the motion. With a unanimous vote, “Yes,” and no one opposing. Cash Disbursements for April 2025 were approved.

**BARS:**

RFK GC Treasurer Lawrence Barela makes a motion to approve BAR# 001-051-2425-0049-T, Fund 24154 – Operations. RFK GC Member LaNika Bullington seconded the motion. With a unanimous vote, “Yes” and no one opposing. BAR# 001-051-2425-0049-T, Fund 24154 – Operations were approved.

**EXECUTIVE DIRECTOR’S REPORT:**

RFK Charter School Executive Director, Robert Baade expressed that his report was already touched throughout the meeting.

**STATUS OF CONSTRUCTION ON CTE FACILITY:**

RFK ED reports on the status of construction on the CTE Facility.

**HOUSE KEEPING**, **TRAINING HOURS, COMMITTEE UPDATES:**

**ADJOURN:**

RFK President Mark Walch makes a motion to adjourn the meeting at 7:00 p.m. RFK GC Member Bob Edgar seconded the motion. With a unanimous vote, “Yes” and no one opposing. RFK GC President Mark Walch adjourns the RFK GC Regular Meeting at 7:01 p.m.

**Next meeting:**

June 26, 2025

**Minutes by:**

RFK GC Board Secretary, April Gallegos

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***Governance Council Secretary Signature***

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**May 29, 2025**

**RFK Governance Council Meeting**

**Middle School Report**

**What is going on at Middle School?**

* Administration met with our Testing Coordinators and discussed our data for the school year. We have pieces to celebrate and opportunities for growth. We were able to look at Star Data for both schools and SAT data for the HS. We are still waiting for state NM-MSSA and ASR data to come in and compare to with our other data points. These conversations are crucial as we begin preparing and planning for the coming school year.
* Admin met with teachers to review student data. Teachers provided great insight into how they felt for student performance unfolded for the year. During our conversations, teachers also provided great ideas of how they wanted to shift certain strategies or content tasks to better meet the needs of the students in their classes for the coming school year as well.
* Teachers have entered and finalized grades for this school year as ALL grades were due Wednesday, May 28, by the end of day. At this point, any grade that needs to be changed will require a grade change form and will require the director’s approval. Teachers are now shifting to closing out this school year and preparing their classes for deep cleaning that will take place over the summer.
* As I shared last month, I am excited that we will be having a summer transition program focusing on 8th graders transitioning to HS. We are planning for a 3-week program, beginning next Monday, June 2nd and it will run until June 20th. It will start at 8AM and end at 12PM, Monday through Friday. For our students who continue at RFK HS, they will be able to earn a ½ credit (elective) for participating. But they must attend the entire time. One absence will be allowed and 2 tardies will also be allowed.
* We missed you all last night as we celebrated and promoted our 8th graders. Out of 37 8th graders, 27 participated in their promotion ceremony. It was nice to see the stands in the gym full of parents, families, and friends of our 8th grade students. I especially appreciated the HS staff in attendance last night as well. We have about 12-15 students coming to RFK HS (that might change for those who said they were going elsewhere but will be participating in our summer program). Nonetheless, we have a few students going to Rio Grande, Atrisco, and other private or Charter Schools. Rest assured, I have left the door open for all our students to return, letting them each know we would gladly welcome them back!

**Staff**

Nothing new to report regarding RFK MS staff.

**Students**

* Our current enrollment at the MS is 81 students (20 – 6th graders, 24 – 7th graders, and 37 – 8th graders, as of 5/28/25). This total reflects the fact that we had one student withdraw since last month.

**Attendance**

* RFK Attendance Coach Crystal Mora and I continued to meet with our students and their families regarding their attendance, and especially those students who were on attendance contracts.

**Facility/Campus**

Nothing new to report.

**RFK Equity Council Update**

* Equity work continues to take place across the different departments at RFK to support students.