4300 Blake Rd. SW

Albuquerque, NM 87121

PHONE: 505-243-1118 FAX: 505-242-7444

Mission

RFK Charter School prepares, motivates, and supports students to achieve their college and career goals

in partnership with their families and the community.

**Governance Council Meeting Minutes**

**Thursday, October 17, 2019 5:30 PM**

**Governance Council Members present**: Tina Garcia, Ron Burton, Sister Agnes Kaczmarek (on the phone), Lawrence Barela, Beverly Nomberg

**Absent**: Wendy Shanahan, Stacey Vigil

**Staff**: Robert Baade, Irene Sanchez, Shawn Morris

**Minutes by**: Anne Tafoya

Ron Burton motioned to approve the October 2019 Agenda. Lawrence Barela seconds. The motion is unanimously approved. The motion was passed with the request to add 5 minutes for discussion on agenda.

Lawrence Barela motioned to approve the September 19, 2019 meeting minutes and Sister Agnes seconds. \*With corrections to date of meeting and spelling of name, the motion is unanimously approved.

 **Announcements**

Culinary Arts students served staff, students and GC board member enchiladas and fixings made in their kitchen and The RFK band played music.

**RFK Middle School Updates**

* Shawn Morris gave an update on all the middle school activities covered from last minutes
* Received a $12,000 Out of School Time Grant- $7,000 towards Access to create before and after school activities:
	+ Tech Club
	+ Fitness Club
	+ Cooking Club
	+ Art Club
* Still waiting to hear regarding the ABC Community Schools Grant.
* It’s important to offer kids activities to get them to come to school- 1 caring adult can make the difference in a student’s success
* Helping kids see the other options outside their community
* Suggestion that a GC meeting could be held at MS (field trip)

**Finance Committee Report- September 2019**

Ron Burton moved to approve the financial report for September 2019. Lawrence Barela seconds the approval of the financial report. The motion passed unanimously

**Revenues for September 2019**

* **Available Operating Funds**
	+ As of September,2019 Operating Fund $220,246.36
* **Balance Sheet matches Bank reconciliation** $373,859.63
	+ The amount matches
* **Cash Disbursement Approval-** $350,037.72
	+ **Questions regarding;**
	+ Do you track through graph or use of Dashboard?
	+ Ron Burton moved to approve cash disbursement for September 2019. Lawrence Barela seconds the approval. The motion passed unanimously

**RFR**

* Submitted through September, 2019

**September BAR (s)**

BAR# 001-051-1920-0007-I, Fund 11000, Operations-Cash Carryover of $70,178

 Ron Burton moved to approve, Lawrence Barela seconded the motion. The motion passed unanimously

BAR# 001-051-1920-0008-I, Fund 27107, GOB Library-Increase of $4,432

Ron Burton moved to approve, Lawrence Barela seconded the motion. The motion passed unanimously

BAR# 001-051-1920-0009-IB, Fund 31200, Lease Assistance-Initial Budget of $255,573

Ron Burton moved to approve, Lawrence Barela seconded the motion. The motion passed unanimously

BAR# 001-051-1920-00010-IB, Fund 27109, Instructional Material-Initial Budget of $29,623

Ron Burton moved to approve, Lawrence Barela seconded the motion. The motion passed unanimously

**Cash on hand** –1.61 a month of cash

**Student Enrollment**

* Enrollment 344 students

Added list of GC meetings and will be published in journal

Calendar was added as well

**GC Bylaws**

* Recommendation that came from the site visit that bylaw show method of ED evaluation
* Irene will make any changes for recommendation revisions

**Strategic Plan (**Discussion of Strategic plan will be moved to next month’s meeting)

* Suggestion to bring in guest speakers’ series- to talk to students about best practices
* Implementing lecture series- different topics- resources, tools
* Lawrence Barela volunteered to help start this program
* Currently RKF does have a program set up for mentoring and speakers during orientation

**Policy Review**

* Irene will move this to next months meeting- to make revision recommendations based on the site visit

**Audit Committee Membership**

* 2 governance council members- Beverly Nomberg, Tina Garcia

**Finance Committee Membership**

* Finance Committee will have 2 members- Stacey Vigil, Ron Burton

**Director’s Report- See attachment**

**Additional information:**

RFK getting ready to start testing. New testing will be SAT-will be tested in middle school and then given the SAT test in 11th grade, in order to graduate a student must take end of course test or get passing score for SAT. PED chose SAT as the choice test and the score will not count against teacher evaluation. The positive aspects of this method of testing is that teachers will have access to SAT materials and will be able to develop core curriculum.

* New set of criteria will be established under the new plan
* Demonstration of competencies
* Teachers will present data on how well students are doing- common formative assessment
* Teachers at RFK are committed to making the changes

* The audit has been completed and the exit meeting occurred.
* Carryover money is available and with the additional funds due to strong student numbers can hire staff.
* ABC grant came through and a second YCC grant was rewarded.
* The farm program will incentivize students to stay in school – they could not work if they did not show up in class or do their classwork
* Enrollment is up with Special Ed at 35% - 360 with the goal of 400
* Robert will be in Espanola to testify regarding adult basic education -LEC
* Robert will go with RFK students to help to turn out the vote for Nov 5th APS bond
* Will be working to raise money to build a multipurpose building at the MS.

**To add to November agenda**

* Strategic plan
* Policy review

Ron Burton moves to adjourn the meeting and Lawrence Barela seconds. The motion passed unanimously.

Meeting adjourned at 7:05pm

Next Meeting: November 21, 2019 5:30pm

Robert F Kennedy Charter School

Governance Council Meeting

 10/17/2019