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**Mission**

RFK Charter School prepares, motivates, and supports students to achieve their college and career goals in partnership with their families and the community.

**Thursday, December 15, 2016 5:30 pm**

**Present**:

Governance Council Members: Margie Lockwood, Ron Burton, Jennifer Cornish, Fernando Ortega, and Michelle Felicia Renteria

Staff: Robert Baade and Irene Sanchez

Absent: Tina Garcia

Guests: Steve Preskill, Karen Demoss, Reyna Valencia, and Anthony Harkness

5:39 Motion to approve agenda by Ron Burton and 2nd by Fernando Ortega. Unanimously approved.

* Tonight’s meeting in honor of Carol Smith.
* Introduced Anthony Harkness South Valley DVR Counselor. He’s interested in being a GC member. He works with Special Ed students in the South Valley and downtown area. In addition to helping students pursue their education and training, he can help them start their own business.

5:59 Approval November 2016 Special Meeting Minutes - Motion made by Ron Burton, and 2nd by Jennifer Cornish. Unanimously approved.

6:00 **Announcements**

* Robert Baade and Dr Carlett Bullock were honored at the October 5th APS Board Meeting. Robert for his work with Mission Graduate and Dr. Carletta Bullock for her work with Trauma Informed Care.

6:05 **Public Comment**

* Steve Preskill and Karen Demoss are working on an instructional audit of RFK.
* The audit will be a comprehensive and asset/strength based picture of the school.
* Completed 40 interviews with staff and focus group with students. Underscoring the strength of RFK.
* Karen has taken the lead on surveys that have gone out to faculty and parents. Survey for students will be done in January.
* The final document will be done in March. A draft will be available before then. for the GC to review.

6:13 **Committee Structure**

* Karen Demoss will work with Margie to review current strategic plan and give guidance.

6:15 **Finance Committee Report**

6:18 Motion to approve October Cash Disbursements was made by Jennifer Cornish and 2nd by Ron Burton. Unanimously approved.

6:23 Motion to approve November 2016 Finance Committee Report

6:25 Motion to approve November Cash Disbursement was made by Ron Burton and 2nd by Jennifer Cornish. Unanimously approved.

6:26 **Bar Approvals**

Motion to approve Bars made by Jennifer Cornish, seconded by Rob Burton, unanimously approved.

· 001-051-1617-0018-D Instructional Materials

· 001**-**051-1617-00019-T Teacher/Principal Training & Recruiting

6:31 Motion to go into Closed Session regarding Executive Director’s Evaluation and discussion in regard to property acquisition made by Ron Burton, 2nd by Jennifer Cornish. Unanimously approved.

7:35 Closed Session ended

7:36 **New Mexico School Board Association Membership**

* Discussion on whether to remain members. Currently pay $500.00 a year, but still must pay full price for trainings. If you pay the $ 1,300.00 membership trainings are free.
* Board decided to end membership. Will continue to attend free PED trainings and Board Ontrack webinars.
* Albuquerque Interfaith invited GC to attend seminar with Dr. Danielle Allen in Los Angeles, Cal. All expenses paid. Margie and Michelle expressed interest.

7:46 **Executive Director Report**- See Attachment

7:50 Motions to adjourn meeting made by Jennifer Cornish and 2nd by Ron Burton.

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RFK Charter School Governance Council President