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Mission

RFK Charter School prepares, motivates, and supports students to achieve their college and career goals

in partnership with their families and the community.

**Governance Council Meeting Agenda**

**Thursday, June 15, 2017, 5:30 PM**

Governance Council Members: Margie Lockwood, Sister Agnes Kaczmarek, and Michelle Felicia Renteria, Jennifer Cornish, Ron Burton, Fernando Ortega, and Tina Garcia

Staff: Robert Baade and Irene Sanchez

Guests: Reyna Valencia

5:33 Ron Burton motioned to approve the agenda and Jennifer Cornish second. Unanimously approved.

5:44 Jennifer Cornish motioned to approve May 27, 2017 meeting minutes and Ron Burton second. Unanimously approved.

5:45 Announcements

* As of Wednesday RFL will be proud owners of a farm.
* Board Training available, National Charter School Resource Center and NMCCS [www.nmccs.org](http://www.nmccs.org)
* Lotter Scholarship has been reduced- GC would like to start a scholarship fund for RFK students

5:52 Ron Burton motioned to approve Finance Committee report for May and Tina Garcia seconds. Unanimously approved.

5:55 **Cash Disbursement Approval- 401,701.19** - Jennifer motioned and Ron Burton seconds. Unanimously approved.

5:57 Ron Burton motioned to approve **BAR 27 I** and Fernando Ortega second. Unanimously approved.

5:58 Ron Burton motioned to approve **BAR 28 I** and Jennifer Cornish second. Unanimously approved.

5:59 Ron Burton motioned to reelect Tina Garcia to Governance Council and Jennifer Cornish second. Unanimously approved.

6:03 Michelle Felicia Renteria motioned to approve Jennifer Cornish’s election to RFK GC Secretary Position and Tina Garcia second. Unanimously approved.

6:07 Program Review report discussion

* The final report from Steve Preskill and Karen Demoss is very positive
* One recommendation was co-teaching. This will foster more collaboration and continue peer learning
* Many comments on the report were similar to comments on the school surveys
* Build a youth leadership group for the upper team, every teacher has an advisory group- recommendation around engaging students in curriculum development
* Afterschool programs were also mentioned on the surveys, it is a work in progress
* How will the report impact the GC? Margie and Robert will begin going over current policy to make sure the recommendations align with our intended impact

6:24 **ED Evaluation discussed**

6:41 **Goals for Next School Year**

* Facilities Master Plan Project - last bond election Charter Schools get a portion of property taxes- through that house bill.
* Working with United Way for funding for Adult Education
* Margie working on long and short term goals. She will send to GC Board
* RFK will grow to 400 students in 2 years
* Common Formative Assessments – is helping teachers and instructors. It is also helping students on the PARC testing
* The Trauma Informed Care Training is funded for one more year
* Looking at grants for Welding and Auto Programs

7:02 **Roberts Self-Assessment**

* GC agrees the assessment is accurate

GC comments from Robert and Jennifer

Michelle Felicia Renteria motioned and Jennifer second. Unanimously approved.

7:34 **Audit findings report**

* Purchasing and procurement
* Payroll contributions- now have a payment schedule to make sure payments are on time. Now all of the reports are done before the 8th of the month
* Travel, per diem reimbursements, the rate was wrong. Irene will check the rates on the date
* Cash control Standards- finding were deposits were not done timely. Adding the desktop deposit has helped. To this date nothing has been deposited late.
* Purchasing in procurement - Irene monitors requisitions as they have come in.

7:44 **Executive Director’s report (**Attached)

* Funded Truancy Grant again this year, we had this in the current budget so that will free up some money for the operational budget.

7:47 **Meeting Adjourn** - Ron Burton moves to adjourn and Tina Garcia second. Unanimously approved.