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Mission

RFK Charter School prepares, motivates, and supports students to achieve their college and career goals in partnership with their families and the community.

Governance Council Meeting Minutes
Thursday, November 15, 2018, 5:30 PM

Governance Council Members present: Margie Lockwood, Sister Agnes Kaczmarek, Wendy Shanahan, Ron Burton, Katy Duhigg
Absent: Tina Garcia, Lidia Muniz
Staff: Robert Baade, Irene Sanchez
Guest: Fernando Ortega, Onima Heilbron
Minutes by: Anne Tafoya

Wendy Shanahan motioned to approve the agenda and Ron Burton seconded the motion. The motion is unanimously approved with some corrections. Remove Ricardo Castillo from the agenda, the staff leave policy and the Executive Director's report. Remove Katy Duhigg's name from the Closed session report, It will be Ron Burton and Irene Sanchez presenting

Ron Burton motioned to approve October 18, 2018 meeting minutes and Sister Agnes Kaczmarek seconds. The motion is unanimously approved with a correction. There was a correction- the line should say GO Bond, not GO Bill.

Announcements

● **Public Comment**

- Fernando Ortega and Onima Heilbron presented –Bringing programming to RFK Middle School that incorporates with the Social Studies Class and the P.E. Class
 - Activities that will build attributes that will inspire Kids to build attributes that you see in future leaders
 - Allows children to be exposed to a globally experience
 - Played African Drums
 - They played Capture the Flag to learn about strategy
 - Learning about launching Rockets
 - Improv games
 - Spoken Word with a collaboration Warehouse 508 (a performance space)- with Poet Laureate Manny I'm not sure about this. I changed to Laureate - I

don't think the first name Laurent. Can someone follow up with Fernando to check on this?

- Made seed balls
- Played traditional childhood games
- Dia de Los Muertos- making sugar skulls, flores, and made a beautiful display
- Explora came- Looking at solar panels and how energy flows (engineering)
- Also inviting the community to come use the facility to learn Ballet Folklorico

Finance Training- What is a BAR?

- Irene went through the BAR(s) document and gave an explanation on how to understand the coding and how the process works.
- Next finance training will be on the funding formula with Irene Sanchez and Robert Baade presenting

Finance Committee Report- October

Wendy Shanahan motioned to approve the financial report for October 2018. Katy Duhigg seconds the approval of the financial report. The motion passed unanimously

Revenues

- **Available Operating Funds \$ \$182,300.72**
 - As of October 31, 2018, Operating Fund \$182,300.72
- **Balance Sheet matches Bank reconciliation \$ 302,807.55**
 - The amount matches
 - Variance of
- **Cash Disbursement Approval- \$ 313,471.95**
 - DECA travel
 - MAC computers
 - Replacing laptops
 - Flying Pigs from Sargent Welch- for science class

Wendy Shanahan motioned to approve the cash disbursement and Katy Duhigg seconds the motion. Cash disbursement report is unanimously approved.

RFR

- Will be submitted through October 31, 2018

BAR(S)- \$

Lease assistance BAR 001-051-1819-0003-IB- \$193,16

Maintenance/Operations BAR 001-051-1819-0004-M -\$127,000

Transfer- BAR 001-051-1819-00005-T \$42,000

Katy Duhigg made the motion to approve BAR(s) 0003.IB,0004-M,0005-T. Ron Burton seconded the motion. The motion passed unanimously

Cash on hand –1.5 months of cash

Student Enrollment

- Enrollment 349 students

Audit Finding

- Only 1 finding

Charter amendment to increase enrollment cap-

Margie would like a make a motion to table the amendment to increase enrollment cap discussion. Ron Burton made the motion to table the enrollment cap discussion. Katy Duhigg seconded the motion. The motion passed unanimously.

Closed Session- Audit Discussion

Wendy Shanahan moved that the Governance Council move into closed session. Ron Burton seconded the motion. The motion passed unanimously.

Returned from closed session at 7:55

Next meeting- December 20, 2018 has been cancelled
Wendy Shanahan moves to adjourn the meeting and Sister Agnes Kaczmarek seconds. The motion passed unanimously.

Meeting adjourned at 8:05, November 15, 2018.

Robert F Kennedy Charter School

Governance Council Meeting

11/15/2018