



4300 Blake Rd. SW, Albuquerque, NM 87121
PHONE: 505-243-1118/FAX: 505-242-7444

Vision

"RFK, a school where you can engage in your chosen path towards secondary education or career in an environment that prepares, motivates, and supports you in partnership with your family."

Mission

"This year we will improve teacher and student performance through a supportive and responsible environment."

**Governance Council Meeting Minutes
Wednesday, May 20, 2015 5:30pm**

Present: Robert Baade, Executive Director; Jennifer Cornish, President; Margie Lockwood, Vice President; Michelle Rentería, Secretary; Michael Pérez; Stacey Lagunas; Ron Burton; Fernando Ortega; Linda Ortega; Ken Lairsey; Lawrence Torres.

Absent: Catron Allred.

Guests: Edward Collazo, Admissions Counselor, New Mexico Job Corps; Jennifer Otero, Career Transition & Readiness Coordinator, New Mexico Job Corps; Lea Pérez, Academic Manager, New Mexico Job Corps; John Dantis, Serenity Mesa.

Quorum 5:38 PM

5:38 Approval of Agenda Motion to Approve Agenda made by Margie Lockwood, 2nd Fernando Ortega. All voted in favor, none against. The Motion to Approve Agenda passed unanimously.

5:41 PM Approval of Minutes Motion to Approve April 2015 Minutes made by Ron Burton, 2nd Fernando. **5:43 PM** All vote in favor, none against. The Motion to Approve April 2015 minutes passed unanimously.

Public Comment:

New Mexico Job Corps

Robert F. Kennedy Charter High School (RFK) and Albuquerque Job Corps will collaborate to provide the opportunity for Job Corps participants to take academic coursework and earn a high school diploma through RFK. Job Corps caters to high school age students who do not fit well into traditional school settings. The student's ages range from 16-24 years old. Also, many students are homeless and come from very low socioeconomic backgrounds. Job Corps provides small classroom settings and strongly promote individually paced learning. Job Corps staff hopes to have RFK work with students in that manner. Job Corps students can be transported to RFK's campus for participation in programs which will help them get credits (i.e. culinary arts and welding). Elective credits are earned through trade programs at Job Corps. Job Corps will benefit from a partnership with RFK by informing the latter's student body about Job Corps' programs and services. RFK will

provide the potential for Job Corps students to earn their high school diploma. Job Corps provides its students with meals, board and school supplies so this could be appealing to RFK students. RFK will receive the graduation rate credit for Job Corps students who earn their high school diploma. RFK will issue the high school diplomas and Job Corps will provide job certifications. RFK may provide transportation to Job Corps students to the high school campus, but there are discussions for establishing a satellite campus. Students attracted to RFK through this agreement will generate enrollment funds for RFK. No budget revisions will be necessary to implement this partnership. Additionally, RFK may, at any time, withdraw from this agreement if they feel it is not working in the school's best interest.

A board member inquired whether RFK's curriculum and physical environment is capable of handling the influx. It is up to Job Corps to decide how to adjust to this schedule (RFK runs on a 3-week student intake cycle). Another council member asked whether Job Corps would accept changes to the existing Memorandum of Understanding (MOU). Job Corps representatives said that they would make necessary changes and email it back to RFK.

Serenity Mesa

This program is for 14-21 year-old recovering addicts who want to live in a sober living environment. Applicants must be detoxed to be considered. Serenity Mesa currently awaits the opening of 32 beds. This program is the first of its kind in New Mexico. At the moment the program is only taking males, but the program director will eventually make accommodations for female residents. For recovering addicts, this type of environment and the ongoing treatment made available in it is a critical gap between detox and getting back in the community, It costs nothing as the program has enough money to cover costs per diem. The anticipated length of stay per resident is nine months to a year. RFK would participate with Serenity Mesa in order to provide inhabitants with educational and vocational training. They would come to the campus for evening classes.

ELL/Bilingual Education Funding

This aspect needs approval of the council and the signature of the president. The council does not need to vote on it. The council gave their approval and the president provided her signature.

Finance Report

Revenue Report: The only new revenue is for instructional materials. There were no issues with revenue report. Title I and Workforce Readiness are a couple funds which need to be exhausted before the beginning of the next school year.

Expenditure report: There are no issues with the expenditure report. A BAR is needed to transfer funds into the foodservice item; approximately \$23,000.00-\$24,000.00 will be needed to carry the school over through the end of the year. `

Bank Reconciliation Report:

On page 11, the balance of \$432, 263.93 under 'total liabilities/fund balance' matches the amount under the 'actual GL' column on page 13. On page 13, the balance of \$450,626.34 in the 'bank reconciliation' column matches with the ending balance on the bank report on page 12. All of the bank statements look good.

Financial Indicators: The financial indicators indicate that there is sufficient cash on hand for the school (i.e. 'green').

RFR Summary Report: There are approximately eight (8) RFRs that have either been submitted or that are outstanding. The school is still waiting for approximately \$150,000.00 in reimbursements.

Disbursement Report: New Mexico Academy of Rock & Blues, an item listed on the disbursements, is Keith Sanchez' nonprofit organization which provides students interested in music exposure to stage performance. Mr. Sanchez is a music instructor at the high school, and RFK students participate in this program. There are no issues with disbursement report.

7:10 PM: Motion to Approve Disbursement Report made Mike Perez, 2nd Ron. All voted in favor, none against. The Motion to Approve Disbursement Report passed unanimously.

7:14 PM: Motion to Approve April Financial Report made by Mike, 2nd Ron. All vote in favor, none against. The Motion to Approve the April 2015 Financial Report passed unanimously.

BAR Approval

The following BARs are submitted to the Governance Council for approval:

- 001-051-1415-0035-I
- 001-051-1415-0048-I
- 001-051-1415-0049-T
- 001-051-1415-0050-M
- 001-051-1415-0051-M
- 001-051-1415-0052-M
- 001-051-1415-0053-T
- 001-051-1415-0054-T
- 001-051-1415-0055-I
- 001-051-1415-0056-I
- 001-051-1415-0057-IB

BAR 0035-I is for HSTW & Carl Perkins award. BAR 0048-I is an instructional materials supplemental reward. This money carries over to the next year. BAR 0049-T is for funds being moved from the structural 1000 function into 2400 support services function. BAR 0050-M is strictly for instruction. These funds are being moved for cleanup purposes. BAR 0051-M is primarily for salary and benefit line item cleanup. BARs 0052-M and 0053-T are for the Workforce Ready grant. The school wants to move it into a salary line for workforce ready staff salaries. BAR 0054-T is a BAR for the foodservice item mentioned in the expenditure report. BAR 0055 will be used for professional development over the summer. It has to be expended by June 30th of this year. BAR 0056 is for a HSTW professional development. BAR 0057 will be used for Workforce Readiness.

7:32 PM: Motion to Approve BARs: 0035-I; 0048-I; 0049-T; 0050-M; 0051-M; 0052-M; 0053-T; 0054-T; 0055-I; 0056-I; 0057-IB made by Mike, 2nd Ron. All voted in favor, none against. The Motion to Approve BARs BARs: 0035-I; 0048-I; 0049-T; 0050-M; 0051-M; 0052-M; 0053-T; 0054-T; 0055-I; 0056-I; 0057-IB passed unanimously.

Vote on the Candidacy of Tina Garcia

7:33 PM: Motion to Approve the Vote on the Candidacy of Tina Garcia made by Ron, II Mike.

7:35 PM: All vote in favor, none against. The Motion to Approve the Candidacy of Tina Garcia passed unanimously.

Strategic Plan Update

The Governance Council was encouraged to look over the revised Strategic Plan and to provide comments and suggestions. Council members intend to vote to approve it in June or July so that it will be ready in August.

Vote to approve the Memorandum of Understanding between Robert F. Kennedy Charter School and Fluor Federal Solutions (operating Albuquerque Job Corps Center):

A line in the Memorandum of Understanding (MOU) between RFK and Job Corps will be added which will stipulate that the MOU can be modified with the consent of both parties. This MOU is for the pilot aspect; another MOU will be drafted later as appropriate.

7:48 PM Motion to Approve the Memorandum of Understanding (MOU) Between Robert F. Kennedy Charter School and Fluor Federal Solutions (operating Albuquerque Job Corps Center) made by Ron, 2nd Fernando. All vote in favor, none against. The Motion to Approve the Memorandum of Understanding (MOU) Between Robert F. Kennedy Charter School and Fluor Federal Solutions (operating Albuquerque Job Corps Center) passed unanimously.

Executive Director's Report

The middle school and the gym are now open. The middle school is set to get internet set up next week. CNM will be paying for a portion of the cost of the instructors of the welding, auto body and culinary arts programs as they are dual enrollment classes. The Job Corps students will help to increase the attendance and the school's overall grade via their dedication to their studies. There are some concerns regarding the ongoing professional development and support, so as the evaluations go on this will be incorporated in the discussion.

7:57 PM: Motion to Adjourn made by Ron, 2nd Michelle. All voted in favor, none against. The Motion to adjourn passed unanimously.

Adjourn 7:57 PM